

The Board of Commissioners of the South Pittsburg Housing Authority met for a regularly scheduled meeting at 4:30 p.m. on Monday; April 20, 2026 at the office of the South Pittsburg Housing Authority.

Chairman Mary Faye Payne chaired the Board and called the meeting to order with the following members present:

Mary Faye Payne, Chairman  
Shannon Duggar; Vice Chairman  
Lamar Jenkins, Commissioner  
Dennis Alexander, Commissioner  
Randi Wigfall, Commissioner

Also present was Executive Director, Lisa Cross and PHM, Jessica Kelley.

The Chairman declared a quorum present and the meeting was open for business.

Chairman Mary Faye Payne called for a motion to approve the meeting agenda for the April 20, 2026 meeting. Commissioner Dennis Alexander made a motion to approve the board agenda for the April 20, 2026 meeting. The motion was seconded by Commissioner Lamar Jenkins. All were in favor of approving the board agenda and the motion carried.

Chairman Mary Faye Payne called for a motion to approve the minutes from the March 2026 meeting. Commissioner Lamar Jenkins made a motion to approve the March 2026 meeting minutes. The motion was seconded by Commissioner Randi Wigfall. All were in favor of approving the minutes. Aye and the motion carried.

Chairman Mary Faye Payne called for a motion to approve the financials for March 2026. Commissioner Lamar Jenkins made a motion to approve the March 2026 financials. The motion was seconded by Commissioner Dennis Alexander. All were in favor of approving the March financials and the motion carried.

**Unfinished Business:**

There was no unfinished business to be discussed at the April 2026 meeting.

**New Business:**

The first item under new business was the request for proposal for legal services. After our previous attorney left, unknowingly to us, we had to go back out for bids for legal representation. We received one bid from Carmen Wooden Mosley from Wooden Law Firm. Chairman Mary Faye Payne made a motion to accept the proposal from Wooden Law Firm. Commissioner Dennis Alexander requested that we include in the contract with Wooden Law an addendum that states there would be a 30 day notice from both

parties to get out of the contract. The motion was seconded by Commissioner Lamar Jenkins. All were in favor-Aye and the motion was so moved.

The second item of new business was the approval to purchase the 2026 Chevy Traverse and 2026 Chevy Silverado for the SPHA under the State Contract through Donahoo Chevrolet. Commissioner Lamar Jenkins made a motion to approve the purchase of both vehicles. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor-Aye and the motion was so moved.

The next item under new business was the approval for the Executive Director to sign a contract with Eaton Construction Company for Exterior Renovations for TN 37-01 and 37-03. Commissioner Lamar Jenkins made a motion to approve the contract signing with Eaton Construction. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor-Aye and the motion was so moved.

The last item under new business was the approval for the Executive Director to sign a contract with Mid-Atlantic Construction Company for Exterior Renovations for TN 37-02. Commissioner Lamar Jenkins made a motion to approve the contract signing with Mid-Atlantic Construction. The motion was seconded by Vice Chairman Shannon Duggar. All were in favor-Aye and the motion was so moved.

**Commission Reports, Comments, Questions:**

Chairman Mary Faye Payne made a motion to give a \$1500 bonus to all employees in May. The motion was seconded by Commissioner Lamar Jenkins. All were in favor-Aye and the motion was so ordered.

Chairman Payne also requested an Executive Session with Commissioner to discuss budget/salary items prior to the May meeting. The Executive Session was scheduled for April 27<sup>th</sup> at 4:30.

Lastly, there was discussion regarding the Annual Scholarship. The SPHA sent our 12 applications and received one back; however, it was outside of the required time frame. There was a lengthy discussion about the scholarship that ended in the plan for next year, with several changes to include all public high schools in Marion County, as well as changes to the submission requirements.

**Adjournment:**

After no further business to be brought before the board, Commissioner Dennis Alexander made a motion to adjourn the meeting. The motion was seconded by Commissioner Lamar Jenkins. All were in favor and we stand adjourned.

Respectfully Submitted:

Approved by:

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Secretary

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Chairman