

The Board of Commissioners of the South Pittsburg Housing Authority met for a regularly scheduled meeting at 4:30 p.m. on Monday, May 17, 2021 at the office of the South Pittsburg Housing Authority.

Board of Commissioners in attendance for the May 17, 2021 were as follows:

Mary Faye Payne, Vice Chairman/Chairman  
Shannon Duggar; Commissioner/Vice Chairman  
Delorah Starkey, Commissioner  
Lamar Jenkins, Commissioner  
Jimmy Haley, Commissioner

Also present was Executive Director, Lisa Bradford, PHM Jessica Kelley and Attorneys Sarah Willis and Jerry Bible.

Lisa Bradford asked Attorney Sarah Willis to call the meeting to chair the meeting. A quorum was present and the meeting was open for business.

Commissioner Shannon Duggar made a motion to approve the board agenda for the May 17, 2021 meeting. The motion was seconded by Commissioner Lamar Jenkins. All were in favor of approving the board agenda and the motion carried.

Commissioner Shannon Duggar made a motion to approve the April 2021 meeting minutes. The motion was seconded by Commissioner Lamar Jenkins. All were in favor of approving the April 2021 regularly scheduled meeting minutes and the motion carried.

Vice Chairman Mary Faye Payne made a motion to approve the April 2021 financials. The motion was seconded by Commissioner Shannon Duggar. All were in favor of approving the April 2021 financials and the motion carried.

**Old Business:**

No Business to be discussed under old business for the May meeting.

**New Business:**

The first item under new business was to vote a new Chairman for the South Pittsburg Housing Authority Board of Commissioners. Commissioner Shannon Duggar made a nomination and motion for Vice Chairman Mary Faye Payne to become the new Chairman for the SPHA. The motion was seconded by Commissioner Lamar Jenkins. All were in favor Aye and the motion carried.

Chairman Mary Faye Payne stated that the voting of Vice Chairman was not on the agenda; however, since she was the previous Vice Chairman it was necessary to vote in a new Vice Chairman. Chairman Mary Faye Payne made a nomination and motion for Commissioner Shannon Duggar to become the new Vice Chairman for the SPHA. The motion was seconded by Commissioner Lamar Jenkins. All were in favor Aye and the motion carried.

Chairman Mary Faye Payne also stated that in absence of a Chairman, the Vice Chairman would chair a meeting to order based on Roberts Rule of Order.

Chairman Mary Faye Payne expressed a gratitude for the former Chairman Bill Lawrence. Mr. Lawrence was thanked for his dedication and commitment to the Board of Commissioners as both a Commissioner and Chairman of the SPHA Board for many years.

The next item under new business was adoption of Resolution No. 972 which read as follows:

**RESOLUTION NO.: 972**

**A RESOLUTION FOR THE SOUTH PITTSBURG HOUSING AUTHORITY TO AMEND THE MAINTENANCE CHARGE LIST AND THE SPHA LEASE.**

BE IT RESOLVED by the Board of Commissioners of the South Pittsburg Housing Authority that Resolution No 972 be approved amending Maintenance Charges that will be charged in order to add the cost of additional parking passes, after two are given to each household. These charges will become into effect after all tenants are given a 30-day written notice of charges.

BE IT RESOLVED by the Board of Commissioners of the South Pittsburg Housing Authority that Resolution No 972 be approved amending the SPHA lease between the residents and the SPHA to add a limitation on the number of vehicles registered to each apartment to two and require SPHA parking decal. In addition, residents MUST get a visitor's decal for vehicles that will be at each residence for more than 24 hours. The lease will also be amended to clarify the 14-day visitor requirement.

Vice Chairman Shannon Duggar made a motion to adopt Resolution 972. The motion was seconded by Commissioner Lamar Jenkins. All were in favor, Aye and Resolution 972 was adopted.

The Chairperson therefore declared said motion carried and the Resolution was adopted.

**Commission Reports, Comments, Questions:**

Lisa Bradford notified the board of REAC Inspections for both Public Housing and Elderly would be held in June; however, the Public Housing Inspection would be a non-scoring inspection that will be looking for life threatening violations.

Secondly, Ms. Bradford stated that the Online Applications are working well and we are being able to serve more people through this system and it seems to be very effective.

Lastly, Ms. Bradford notified the board that the SPHA would be working with the Summer WIOA Youth Program to encourage our residents ages 16-24 to apply for summer jobs. Those jobs would be paid for by the State of TN and it would allow summer help for the SPHA, as well as the Marion Natural Gas and City of South Pittsburg. Lisa Bradford stated that she had mailed applications to each of our residents within those ages an application.

Commissioner Jimmy Haley stated that he would like to see a Community Garden for the residents of the SPHA and Elderly. Lisa Bradford stated that she would look into possibly putting one in the lot next to the SCAC and discuss at the next Elderly meeting since there was a discussion with that board about a parking lot. Chairman Mary Faye Payne asked about the status of the parking lot and Ms. Bradford said that she had yet to hear back from the Elderly Attorney or Superintendent Mark Griffith.

**Adjournment:**

After no further business to be brought before the board, Commissioner Lamar Jenkins made a motion to adjourn the meeting. The motion was seconded by Commissioner Delorah Starkey. All were in favor and we stand adjourned.

Respectfully Submitted:

Approved by:

\_\_\_\_\_ (Secretary)

\_\_\_\_\_ (Chairman)