

The Board of Commissioners of the South Pittsburg Housing Authority met for a regularly scheduled meeting at 4:30 p.m. on Monday, September 21, 2020 at the office of the South Pittsburg Housing Authority.

Chairman Bill Lawrence chaired the Board, conducted roll call and called the meeting to order with the following members present:

Bill Lawrence, Chairperson
Shannon Duggar; Commissioner (absent)
Mary Faye Payne, Commissioner
Delorah Starkey, Commissioner

Also present was Executive Director, Lisa Bradford, PHM Jessica Kelley and Attorney Jerry Bible.

The Chairman declared a quorum present and the meeting was open for business. Chairman Lawrence and Commissioner Payne both welcomed our newest board member, Delorah Starkey.

Chairman Bill Lawrence made a motion to approve the board agenda for the September 21st, 2020 meeting. The motion was seconded by Commissioner Mary Faye Payne. All were in favor of approving the board agenda and the motion carried.

Commissioner Mary Faye Payne made a motion to approve the August meeting minutes. The motion was seconded by Chairman Bill Lawrence. All were in favor of approving the August regularly scheduled meeting minutes and the motion carried.

Chairman Bill Lawrence made a motion to approve the August financials. The motion was seconded by Commissioner Mary Faye Payne. All were in favor and the motion carried.

Old Business:

There was no old business to be discussed at the September meeting. There was a discussion regarding RAD and the City of SP. Commissioner Mary Faye Payne suggested that as we move along further with a possible conversion to RAD that we begin to include the City on the SPHA's plans for a conversion and invite them to future meetings.

New Business:

There was no new business to be discussed at the September meeting.

Commission Reports, Comments, Questions:

Lisa Bradford had a couple of things to discuss with the board. First of all, the discussion of the grievance panel. Chairman Lawrence stated that he had spoken with Lamar Jenkins who stated that he would still be willing to serve as a grievance hearing officer. It was asked that the board continue to ask and make suggestions of people who may be interested in serving. Commissioner Payne stated that she would discuss with Brad Bridgeman and see if he would be willing to serve. Chairman Lawrence also asked Commissioner Starkey to see if she could come up with anyone, preferably female that would serve. The board is to discuss possible officers via email and we will follow up at the next meeting.

Regarding RAD, our RAD consultant wanted to do a presentation to the board during the October meeting and Ms. Bradford was made aware that Chairman Lawrence would not be available; therefore, it was asked that we change the date of the October meeting. After discussion with the board members, it was determined that the meeting would be held on Friday; October 16, 2020 at 12:00 pm.

Lastly, Lisa Bradford stated that an Emergency situation has risen at the office within the heat and air conditioning unit. Ms. Bradford stated that we are having a mold/mildew situation and that we are awaiting a quote from EH Marsh on the replacement of the 35-year-old heat and air unit that it causing the problem. Commissioner Mary Faye Payne stated that we needed to get that repaired as soon as possible due to the hazard of breathing in the mold/mildew. Lisa Bradford stated that with the approval to do so, she would have that unit replaced as soon as when gets that quote and it seems reasonable.

Adjournment:

After no further business to be brought before the board, Chairman Bill Lawrence made a motion to adjourn the meeting. The motion was seconded by Commissioner Mary Faye Payne. All were in favor and we stand adjourned.

Respectfully Submitted:

Approved by:

_____ (Secretary)

_____ (Chairman)