

South Pittsburg Housing Authority

July 20, 2020

The Board of Commissioners of the South Pittsburg Housing Authority met for a regularly scheduled meeting at 4:30 p.m. on Monday, July 20, 2020 at the office of the South Pittsburg Housing Authority.

Chairman Bill Lawrence chaired the Board, conducted roll call and called the meeting to order with the following members present:

Bill Lawrence, Chairperson
Jane Pellam, Vice Chairperson (via teleconference)
Shannon Duggar; Commissioner
Mary Faye Payne, Commissioner
Sarah Gaines; Commissioner

Also present was Executive Director, Lisa Bradford, PHM Jessica Kelley, Stan McCall with Recap Advisors and Attorney Sarah Willis.

The Chairman declared a quorum present and the meeting was open for business.

Chairman Bill Lawrence made a motion to approve the board agenda for the July 20, 2020 meeting. The motion was seconded by Commissioner Mary Faye Payne. All were in favor of approving the board agenda and the motion carried.

Commissioner Shannon Duggar made a motion to approve the June meeting minutes. The motion was seconded by Chairman Bill Lawrence. All were in favor of approving the June regularly scheduled meeting minutes and the motion carried.

Chairman Bill Lawrence made a motion to approve the June financials. The motion was seconded by Commissioner Mary Faye Payne. All were in favor and the motion carried.

Old Business:

There was no old business to be discussed at the July meeting.

New Business:

Chairman Bill Lawrence made a motion to give credit card borrowing authority to Lisa Bradford, Rebekah Westmoreland, Jessica Kelley, Kathy White, Rance Castle and Malcolm McCain and to take \$ 1000.00 limit off the administration card and add \$ 1000.00 to both Kathy White's and Malcom McCain's new credit cards. The motion was seconded by Commissioner Shannon Duggar. All were in favor-Aye and the motion was so ordered.

Commissioner Mary Faye Payne made a motion to award Tennessee Termite and Pest Control the 3 year contract for pest control services for the SPHA based on the results of the RFP. The motion was seconded by Chairman Bill Lawrence. All were in favor-Aye and the motion carried.

Based on the request by the SPHA for rates for 2- \$ 100,000 CD's for the South Pittsburg Elderly Housing, Commissioner Mary Faye Payne made a motion to accept the rate for First Jackson Bank and to approve the transfer of 2- \$100,000 checks be written to First Jackson Bank for those CD's. The motion was seconded by Chairman Bill Lawrence. All were in favor-Aye and the ordered was so ordered.

Chairman Bill Lawrence made a motion to approve the Elderly Waiting List be opened to accept applications. The motion was seconded by Commissioner Shannon Duggar. All were in favor-Aye and the motion was so ordered.

Commissioner Shannon Duggar made a motion to approve both SPHA Office and SPHA Maintenance Office use money from the SPHA Management Fee Account for repairs and remodel needed. The motion was seconded by Commissioner Mary Faye Payne. All were in favor-Aye and the motion carried.

Commission Reports, Comments, Questions:

A presentation by Mr. Stan McCall, a RAD consultant with Recap Advisors was given.

Commissioner Mary Faye Payne made a motion to submit an application for a RAD conversion. The motion was seconded by Vice Chairman Jane Pellam. All were in favor-Aye and the motion was so ordered.

Adjournment:

After no further business to be brought before the board, Chairman Bill Lawrence made a motion to adjourn the meeting. The motion was seconded by Commissioner Shannon Duggar. All were in favor and we stand adjourned.

Respectfully Submitted:

Approved by:

_____ (Secretary)

_____ (Chairman)