

South Pittsburg Housing Authority

July 24, 2019

The Board of Commissioners of the South Pittsburg Housing Authority met for a special called meeting at 4:00 p.m. on Wednesday, July 24, 2019 at the office of the South Pittsburg Housing Authority.

Chairman Bill Lawrence chaired the Board, conducted roll call and called the meeting to order with the following members present:

Bill Lawrence, Chairperson
Jane Pellam, Vice Chairperson (absent)
Shannon Duggar; Commissioner
Mary Faye Payne, Commissioner

Also present was Executive Director, Lisa Bradford and Attorney's Jerry Bible and Sarah Willis.

The Chairman declared a quorum present and the meeting was open for business.

Chairman Bill Lawrence made a motion to approve the board agenda for the July 24, 2019 meeting. The motion was seconded by Commissioner Shannon Duggar. All were in favor of approving the board agenda and the motion carried.

New Business:

The new business for the Special Called Meeting was for the approval for Lisa Bradford to award the contract for the CFP 2018-2019 Roof Replacements. Cauthen and Associates had provided a letter of recommendation for the awarding of the contract to go to WEROC, Inc. Lisa Bradford explained that the cost estimate for the project was \$333,280.00 and the low bid by WEROC, Inc. came in at \$157,827.00. It was also determined by Cauthen and Associates that WEROC, Inc. was a Section 3, minority owned company that would be helpful in the HUD Compliance on the use of Section 3 contracts. Chairman Lawrence asked about the use of the difference of the money that we had estimated and what the bids were to see if it were possible to use the money for more roofs. Lisa Bradford stated that she had spoken with a HUD official about that possibility and that he had stated that because of our change in the procurement policy on submission of bids, that it would be possible to go back out for bids for more roofs to be replaced. After discussion, Chairman Bill Lawrence made a motion to allow Lisa Bradford to sign a contract for the awarding of the roof replacement to WEROC, Inc. The motion was seconded by Commissioner Shannon Duggar. All were in favor-Aye and the motion carried.

Adjournment:

After no further business to be brought before the board, Chairman Bill Lawrence made a motion to adjourn the meeting. The motion was seconded by Commissioner Mary Faye Payne. All were in favor-Aye and we stand adjourned.

Respectfully Submitted:

_____ (Secretary)

Approved by:

_____ (Chairman)