

South Pittsburg Housing Authority

July 11, 2019

The Board of Commissioners of the South Pittsburg Housing Authority met for a regularly scheduled meeting at 4:00 p.m. on Thursday, July 11, 2019 at the office of the South Pittsburg Housing Authority.

Chairman Bill Lawrence chaired the Board, conducted roll call and called the meeting to order with the following members present:

Bill Lawrence, Chairperson
Jane Pellam, Vice Chairperson
Shannon Duggar; Commissioner
Mary Faye Payne, Commissioner

Also present was Executive Director, Lisa Bradford, PHM Jessica Kelley and Attorneys Sarah Willis and Jerry Bible.

The Chairman declared a quorum present and the meeting was open for business.

Vice Chairman Jane Pellam made a motion to approve the board agenda for the July 11, 2019 meeting. The motion was seconded by Chairman Bill Lawrence. All were in favor of approving the board agenda and the motion carried.

Vice Chairman Jane Pellam made a motion to approve the June meeting minutes. The motion was seconded by Commissioner Shannon Duggar. All were in favor of approving the June minutes and the motion carried.

Chairman Bill Lawrence mentioned that the Elderly general fund was growing and that it appears to be at a point where we may need to do a CD to have removed from the Elderly's general account to a possible 6 mo. CD. Lisa Bradford stated that she would contact the banks and get rates as sealed bids, just as before for those rates prior to the board voting. Commissioner Mary Faye Payne asked about the vacancy rate. Jessica Kelley, PHM, stated that there is approximately 11 units vacant at this time. Commissioner Mary Faye Payne made a motion to approve the June financials. The motion was seconded by Chairman Bill Lawrence. All were in favor of approving the June financials and the motion carried.

Old Business:

There was no old business to be discussed in the July meeting.

New Business:

There was no new business to be discussed in the July meeting.

Commission Reports, Comments, Questions:

Lisa Bradford had several to discuss. First, Lisa Bradford asked the boards permission to attend the fall TAHRA in Gatlinburg September 17-20 where both Tennessee and Kentucky Housing Authorities will be meeting and training together. Mrs. Bradford noted that the Capital Fund Roofing project will be bidding on July 16th at 10:00 am. She stated that there was a good turnout and also a local contractor that will be bidding as well. Next, Lisa Bradford stated that County Mayor David Jackson asked Mrs. Bradford to be a part of the Marion County Complete Count Committee for the 2020 Census. She stated that she accepted a place on the committee and that there would be monthly meetings through 2020 that she would be attending. Lastly, Mrs. Bradford stated that the SPHA Back to School Bash would be held on August 9th this year and the budget should not exceed \$ 3,000.00.

Vice Chairman Jane Pellam discussed the possible need for the SPHA to have someone would be available in the event that a non-English speaking individual came to apply for Public Housing. She stated that Mr. Ken Jordan does a training that may very well be beneficial for the SPHA staff. He provides Title 6 Compliance classes that may cover this. Other options were given for this situation as well, language line, specialized phone systems, contacting local interpreters from schools or court system. Lisa Bradford stated that she would get in contact with Mr. Jordan and see what his suggestion would be for the SPHA and the cost of that.

Adjournment:

After no further business to be brought before the board, Chairman Bill Lawrence made a motion to adjourn the meeting. The motion was seconded by Commissioner Mary Faye Payne. All were in favor and we stand adjourned.

Respectfully Submitted:

Approved by:

_____ (Secretary)

_____ (Chairman)