

South Pittsburg Housing Authority

April 11, 2019

The Board of Commissioners of the South Pittsburg Housing Authority met for a regularly scheduled meeting at 4:30 p.m. on Thursday, April 11, 2019 at the office of the South Pittsburg Housing Authority.

Chairman Bill Lawrence chaired the Board, conducted roll call and called the meeting to order with the following members present:

Bill Lawrence, Chairperson (via video)
Jane Pellam, Vice Chairperson
Tim Hudson; Commissioner (absent)
Shannon Duggar; Commissioner
Mary Faye Payne, Commissioner (absent)

Also present was Executive Director, Lisa Bradford and PHM Jessica Kelley.

The Chairman declared a quorum present and the meeting was open for business.

Chairman Bill Lawrence made a motion to approve the board agenda for the April 11, 2019 meeting. The motion was seconded by Vice Chairman Jane Pellam. All were in favor of approving the board agenda and the motion carried.

Vice Chairman Jane Pellam made a motion to approve the March meeting minutes. The motion was seconded by Commissioner Shannon Duggar. All were in favor of approving the March minutes and the motion carried.

Chairman Bill Lawrence made a motion to approve the March financials. The motion was seconded by Vice Chairman Jane Pellam. Commissioner Shannon Duggar had a question about an expense to Valley Janitorial. Lisa Bradford explained that the check to Valley Janitorial was for a thorough cleaning to the Senior Activity Center, including waxing out the tile. Chairman Lawrence discussed the growth of all checking accounts based off of the April Treasurer's Report. In addition, Chairman Lawrence asked about the status of the Elderly. Lisa Bradford explained that she had signed a contract with Cauthen and Associates to perform the Physical Needs Assessment for the building, which was requested by the Elderly board at their last meeting. All were in favor of approving the March financials and the motion carried.

Old Business:

There was no new business to be discussed in the April meeting.

New Business:

The only item under new business as the presentation of the 2019 Annual Agency Plan for the South Pittsburg Housing Authority. Lisa Bradford explained to the board that

the Agency Plan is an annual plan submitted to HUD for their approval of the Capital Expenditures for the next five years of Capital Funds to be used. Lisa Bradford discussed with the board some of the items that were listed in the plan and what the plans were over the next five years. Commissioners believed that the items listed were of need to the housing authority. Chairman Bill Lawrence made a motion to approve the 2019 South Pittsburg Housing Authority Annual Agency Plan. The motion to approve the 2019 Agency Plan was seconded by Commissioner Shannon Duggar. All were in favor-Aye and the motion so carried.

Commission Reports, Comments, Questions:

None.

Adjournment:

After no further business to be brought before the board, Chairman Bill Lawrence made a motion to adjourn the meeting. The motion was seconded by Commissioner Shannon Duggar. All were in favor and we stand adjourned.

Respectfully Submitted:

_____ (Secretary)

Approved by:

_____ (Chairman)