

South Pittsburg Housing Authority

February 21, 2019

The Board of Commissioners of the South Pittsburg Housing Authority met for a regularly scheduled meeting at 4:30 p.m. on Thursday, February 21, 2019 at the office of the South Pittsburg Housing Authority.

Chairman Bill Lawrence chaired the Board, conducted roll call and called the meeting to order with the following members present:

Bill Lawrence, Chairperson
Jane Pellam, Vice Chairperson
Tim Hudson; Commissioner (absent)
Shannon Duggar; Commissioner (absent)
Mary Faye Payne, Commissioner

Also present was Executive Director, Lisa Bradford, Attorney Sarah Willis, and PHM Jessica Kelley.

The Chairman declared a quorum present and the meeting was open for business.

Commissioner Mary Faye Payne made a motion to approve the board agenda for the February 22, 2019 meeting. The motion was seconded by Chairman Bill Lawrence. All were in favor of approving the board agenda and the motion carried.

Commissioner Mary Faye Payne made a motion to approve the January meeting minutes. The motion was seconded by Vice Chairman Jane Pellam. All were in favor of approving the January minutes and the motion carried.

Lisa Bradford made note of the check written to HL Construction and that there was Capital Fund money drawn down to cover some of those costs; however, it was not deposited until the 4th of February. Commissioner Mary Faye Payne made a motion to approve the January financials. The motion was seconded by Chairman Bill Lawrence. All were in favor of approving the January financials and the motion carried.

Old Business:

In the January meeting, as requested by the board, process server Marc Lawrence came to speak with the board regarding a price increase for process serving for the SPHA. Mr. Lawrence stated that the contract between himself and the SPHA is ending and at the end of the contract, Mr. Lawrence is requesting to be paid at a rate of \$ 42.00 for serving any warrants required by the SPHA, which follows in line with the rate that the Marion County Sheriff's Office would charge. Feeling no need for a contract, Commissioner Mary Faye Payne made a motion to pay Marc Lawrence a fee of \$ 42.00 for any process serving done for the SPHA. The motion was seconded by Chairman Bill Lawrence. All were in favor and the motion was so ordered.

New Business:

There was no new business to be discussed in the February meeting.

Commission Reports, Comments, Questions:

Lisa Bradford updated the board on the sewer line replacement with HL Construction. She notified the board that they have completed laying the pipe, but has however left erosion, rutting, ditches and a mess especially in Prospect. Lisa Bradford stated that she has emailed them several times and seem to be having communication problems with them and that she was concerned about safety issues for our tenants. She also stated that she would be getting pictures of the areas and having SPHA employees work on securing any dangers present.

Lisa Bradford stated that MBI has completed the drawings for the 3rd Emergency Grant at Hamilton and that the advertisement for bids should be going out in the next couple of weeks.

Lastly, Mrs. Bradford stated that the City of South Pittsburg has asked if the SPHA would like to participate in an auction that they are having on March 23rd. She notified the board that she has asked Curtis Blevins, Maintenance Supervisor to get together a list of times that he would like to see auctioned, including the top dresser, as well as the Backhoe.

Adjournment:

After no further business to be brought before the board, Chairman Bill Lawrence made a motion to adjourn the meeting. The motion was seconded by Commissioner Mary Faye Payne. All were in favor and we stand adjourned.

Respectfully Submitted:

_____ (Secretary)

Approved by:
_____ (Chairman)