

The Board of Commissioners of the South Pittsburg Housing Authority met for a regularly scheduled meeting at 5:00 p.m. on Monday, April 16, 2018 at the office of the South Pittsburg Housing Authority.

Chairman Bill Lawrence chaired the Board, conducted roll call and called the meeting to order with the following members present:

Bill Lawrence, Chairperson
Jane Pellam, Vice Chairperson
Tim Hudson; Commissioner
Shannon Duggar; Commissioner (absent)
Mary Faye Payne, Commissioner

Also present was Executive Director, Lisa Bradford, Attorney's Jerry Bible and Sarah Willis, Paul Don King and Gene Vess with the City of South Pittsburg.

The Chairman declared a quorum present and the meeting was open for business.

Vice Chairperson Jane Pellam made a motion to approve the board agenda for the April 16, 2018 meeting. The motion was seconded by Commissioner Tim Hudson. All were in favor of approving the board agenda and the motion carried.

Commissioner Mary Faye Payne made a motion to approve the March meeting minutes. The motion was seconded by Vice Chairperson Jane Pellam. All were in favor of approving the March minutes and the motion carried.

Commissioner Mary Faye Payne made a motion to approve the March financials. The motion was seconded by Commissioner Tim Hudson. All were in favor of approving the March financials and the motion carried.

Old Business:

Under Old Business was the discussion about the Lease Agreement with the City of South Pittsburg. In the City of South Pittsburg's April meeting, there were two lease agreements executed between the City of South Pittsburg and the South Pittsburg Housing Authority. One lease was a 25 year lease for Loyd Park property from the SPHA to the City and the second lease was a 25 year lease for the SPHA office and parking area from the City to the SPHA. Both lease were executed by the Mayor Virgil Holder. Vice Chairperson Jane Pellam made a motion to execute the 25 yr. park lease. The motion was seconded by Commissioner Tim Hudson. All were in favor- Aye and the motion carried. Vice Chairperson Jane Pellam also made a motion to execute the 25 yr. office lease. The motion was seconded by Commissioner Tim Hudson. All were in favor-Aye and the motion carried.

New Business:

Under new business, Lisa Bradford explained the bids that were received for the replacement of the sewer lines in developments 2, 3, and 4. Mrs. Bradford explained the stark difference in the cost estimate compared to the bids and also explained the importance of needing the sewer lines repaired. All Commissioners understood the necessity of needing the lines repaired and it being very necessary to utilize the grant money given. With that being said, Commissioner Tim Hudson made a motion to sign a contract with the low bidder, H.L. Management for the sewer line replacement. The motion was seconded by Commissioner Mary Faye Payne. All were in favor- Aye and the motion was so ordered. Attorney Sarah Willis also stated the need for dates to be listed on the contract as well.

The second item under new business was a carryover from the first item. Due to the cost estimate being significantly less than the bid, Lisa Bradford asked permission from the board to be able to draw down money from the CD at First Volunteer Bank, when necessary to pay for the contractor to complete the sewer line replacement. Vice Chairperson Jane Pellam made reference to Mr. Paul Don King stating that she hoped that all realized the money that the SPHA is going to be putting toward the sewer lines was a direct help to the City of South Pittsburg's infrastructure. Chairman Bill Lawrence also made reference to the 1957 cooperative agreement between the City of South Pittsburg and the SPHA. Commissioner Mary Faye Payne made a motion to allow Lisa Bradford to draw down money from the CD, when necessary for payment to the contractor. The motion was seconded by Vice Chairperson Jane Pellam. All were in favor-Aye and the motion was so ordered.

Commission Reports, Comments, Questions:

Vice Chairman Jane Pellam stated that she had received a call about the removal of the storm doors. Lisa Bradford apologized and stated that the office is also receiving several calls regarding the doors as well and that the Maintenance is still working at getting those doors removed.

Adjournment:

After no further business to be brought before the board, Commissioner Mary Faye Payne. made a motion to adjourn the meeting. The motion was seconded by Vice Chairman Jane Pellam. All were in favor-Aye and we stand adjourned.

Respectfully Submitted:

_____ (Secretary)

Approved by:

_____ (Chairman)